

## Instructional Faculty Language for Hiring and Reappointing Lecturers & Senior Lecturers Prior to Approval of Collegiate Instructional Faculty Policies

<b>Faculty Requisitions/ Job Ad Language</b>	<p><i>In 2016, the University of Iowa adopted a new policy governing the rights and responsibilities of Instructional Faculty, including the addition of promotion criteria and ranks. The College of _____ is currently engaged in implementing the new policy. For more information about the UI Instructional Faculty policy:</i></p> <p><a href="https://provost.uiowa.edu/instructional-faculty-track-appointments">https://provost.uiowa.edu/instructional-faculty-track-appointments</a></p>
<b>Offer Letter</b>	<p>In 2016, the University of Iowa adopted a new policy governing the rights and responsibilities of Instructional Faculty, including the addition of promotion criteria and ranks. Per the new policy, each college is responsible for creating its own policy and procedures consistent with the University's, and the College of _____ is currently engaged in that process. Once the college has finalized its policy, you will receive an addendum to this offer letter that will describe your rights and responsibilities under the new collegiate policy. The contract period stated in this letter will remain in effect.</p> <p><u>Optional Language for Offer Letters:</u>  <i>All UI Lecturers [and Senior Lecturers] with a 50% or greater appointment, regardless of the status of their collegiate policies, are entitled to the following University-wide provisions of the new policy:</i></p> <ul style="list-style-type: none"> <li>• <i>Termination, non-renewal, and notice,</i></li> <li>• <i>Instructional faculty disputes, and</i></li> <li>• <i>Representation on Faculty Senate.</i></li> </ul> <p><u>The following sentence should be included whether or not the optional language is used:</u>  For more information about the UI Instructional Faculty policy (OM III-10.11):  <a href="https://provost.uiowa.edu/instructional-faculty-track-appointments">https://provost.uiowa.edu/instructional-faculty-track-appointments</a></p>
<b>Reappointment Letters</b>	<p>In 2016, the University of Iowa adopted a new policy governing the rights and responsibilities of Instructional Faculty, including the addition of promotion criteria and ranks. Per the new policy, each college is responsible for creating its own collegiate policy and procedures and the College of _____ is currently engaged in that process. Once the college has finalized its policy, you will receive an addendum to this offer letter that will describe your expanded rights and responsibilities under the new collegiate policy. The contract period stated in this letter will remain in effect.</p> <p>All UI Lecturers [and Senior Lecturers] with a 50% or greater appointment, regardless of the status of their collegiate policies, are entitled to the following University-wide provisions of the new policy:</p> <ul style="list-style-type: none"> <li>• Termination, non-renewal, and notice,</li> <li>• Instructional faculty disputes, and</li> <li>• Representation on Faculty Senate.</li> </ul> <p>For more information about the UI Instructional Faculty policy (OM III-10.11):  <a href="https://provost.uiowa.edu/instructional-faculty-track-appointments">https://provost.uiowa.edu/instructional-faculty-track-appointments</a></p>