

# Assistant Provost for Faculty Development

**Reports To:** Associate Provost for Faculty and Strategic Operations

**Appointment Type:** Faculty, 9-month, 40% Academic Year, 1/9<sup>th</sup> summer, some travel required

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## Position Summary

The University of Iowa seeks an innovative and collaborative academic leader to serve as **Assistant Provost for Faculty Development**. This position provides strategic leadership for university-wide efforts that advance faculty success in teaching, research, creative activity, and service across all ranks and appointment types.

Reporting to the Associate Provost for Faculty and Strategic Operations and working closely with the Office of the Provost, Associate Deans of Faculty, and other academic leaders, the Assistant Provost designs and coordinates programs that strengthen mentoring, enhance teaching and scholarly excellence, promote collaborative academic environments, and prepare the next generation of academic leaders. The role ensures that faculty development is a visible, well-supported, and data-informed institutional priority.

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## Key Responsibilities

### Strategic Leadership and Collaboration

- Develop and implement a comprehensive faculty development strategy aligned with the university's academic mission and strategic plan.
- Partner with deans, associate provosts, and faculty governance leaders to identify needs, share best practices, and align collegiate initiatives with university-wide goals.
- Serve as a campus-wide resource and advocate for policies and practices that enhance faculty success, career progression, and well-being.

### Professional Development and Programming

- Lead the design and coordination of faculty development programs, including but not limited to:

- Mentoring and development programs for early-career faculty.
- Mid-career and leadership development workshops.
- BTAA leadership program engagement including serving as BTAA DEO program liaison (involves 4 days total of travel).
- Consult with faculty leaders, campus units, mentors, and faculty to ascertain their leadership, mentoring, and development needs.
- Develop and facilitate leadership training for department chairs, directors, and emerging faculty leaders.

## Assessment and Continuous Improvement

- Collect and analyze data to assess the effectiveness of faculty development initiatives and identify emerging needs.
- Provide annual reports and recommendations to the Provost on faculty success trends and outcomes.

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## Qualifications

### Required

- Hold the rank of tenured professor at the University of Iowa.
- Education required to maintain a full professor with tenure appointment at the University of Iowa.
- At least three years of progressive academic leadership experience (e.g., department chair, associate dean, or director of graduate studies).
- Demonstrated success in developing, implementing, or assessing faculty development or academic leadership programs.
- Strong communication, facilitation, and collaboration skills across disciplinary and administrative boundaries.
- Demonstrated job-related experience with fostering a welcoming and respectful work/academic environment for people from all types of backgrounds.

### Preferred

- Experience using assessment data to inform policy and programming decisions.
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