

<p>Purpose:</p>	<p>U.S. federal regulations (34 CFR § 668.43(c)(3)(ii)) require institutions that participate in Title IV Federal Student Aid programs to document a policy and process for establishing the location, by state, of prospective and enrolled students in professional licensure programs. This location information is to be used for the purpose of Title IV Program Participation Agreement (PPA) certification as required by 34 CFR § 668.14(b)(32) and for individual direct disclosures to students as required by 34 CFR § 668.43(c).</p>
<p>Definitions:</p>	<p>Professional licensure program: An academic program that is designed to meet and/or advertised as meeting the educational requirements for a specific professional license or certification awarded by a U.S. jurisdiction.</p> <p>Time of initial enrollment: Student location must be determined at or before the time of the student’s initial enrollment in a professional licensure program. For a student new to the university, this must be before the student has made a significant financial commitment to the institution (<i>i.e.</i>, made a first payment of tuition and fees). For a student already enrolled at the university but transferring into a professional licensure program, this is the time at which the student first declares the program as their primary program of study.</p> <p>Student enrolled in distance education (“distance student”): In accordance with guidance from the U.S. Department of Education, a “distance student” is or will be enrolled via online instruction and living in a U.S. jurisdiction outside the state where the institution is located during their first term of enrollment in the program.</p> <p>On-campus program: An academic program that is located in Iowa City or at a satellite location within Iowa, is primarily offered via face-to-face instruction, and in which it is not possible or not permitted for a student to be enrolled via online instruction and living in a U.S. jurisdiction other than Iowa during their first term of enrollment in the program.</p> <p>Distance program: An academic program that is offered entirely or substantially via online instruction; or, for purposes of this policy, any program in which it is possible and permitted for a student to be enrolled via distance education and living in a U.S. jurisdiction other than Iowa during their first term of enrollment in the program.</p> <p>Residing address: The address where a prospective or enrolled student is physically located, as reported to the university and entered in the “residing address” field of the student information system.</p>
<p>Policy:</p>	<p>For the purpose of professional licensure certification and disclosure compliance, the University of Iowa determines student location by state as follows. Please note that this policy does not determine residency classification for tuition and fee assessment. Consult the Office of the Registrar for information regarding classification of residents and nonresidents for admission and tuition purposes.</p> <ul style="list-style-type: none"> • Any applicant to or student enrolled in an on-campus program will be considered to be located in Iowa. • An applicant to or student enrolled in a distance program will be considered to be located in the state associated with their residing address as reported to the university and entered in the student information system. <ul style="list-style-type: none"> ○ An applicant whose residing address is in a state where the program of interest does not meet educational requirements for licensure will be contacted individually, in accordance with federal regulations as required by 34 CFR § 668.43(c). In that communication the prospective student will be asked where they intend to reside during the first term of enrollment. If the intended location differs from the student’s current residing address, the intended residing address will be entered into the student information system and will be used to determine the student’s location for purposes of this policy. • Any student whose residing address does not include a U.S. state or territory (a student living outside the U.S.) will be considered to be located in Iowa. <p>University policy requires students to ensure the university has their correct residing address. Students update address information via MyUI or in person with the Office of the Registrar. Distance programs leading to professional licensure will review the residing address information submitted by their students once per semester (in fall and in spring), for purposes of determining the need for individual disclosures as required by 34 CFR § 668.43(c).</p>