

## **Ida Beam Distinguished Visiting Professor Application Cover Form**

Name of Scholar(s):

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Scholar's Institution/Organization:

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Approximate Dates of Visit (be as specific as possible):

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Number of days actually involved on campus:

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Primary Sponsoring Dept/Unit(s) – indicate priority if submitting more than one application:

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Primary Sponsor Contact(s)/Campus Address/Phone:

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Total Funding Amount Requested from Provost's Office (from Budget sheet on next page):

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Total Funding Amount to be Provided by Sponsoring Department(s) or Unit(s) (from Budget sheet on next page):

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Application packet should be arranged in this order:

- Application Cover Form, including Budget (two pages)
- Endorsement letter from DEO of primary sponsoring department or unit
- Endorsement letter from Dean(s)
- Proposal for visit from sponsoring department(s)/unit(s) (maximum 3 pages)
- Budget justification/explanation
- Nominee's CV

Guidelines are available via <https://provost.uiowa.edu/faculty-resources/ui-faculty-awards/ida-cordelia-beam-distinguished-visiting-professorships-program>

**Ida Beam Distinguished Visiting Professor  
Application Cover Form**

Please provide the information requested in #1 and #2 in an attached document, not to exceed 3 pages, and either complete the budget form or provide the requested information on a separate sheet.

1. **Impact in the liberal arts.** Please describe how the scholar's work has an impact in the liberal arts (or interacts with liberal studies, if in a professional specialty). What new and interesting ideas is the scholar expected to offer undergraduates as well as graduate students and colleagues? How will the nominee broaden and enrich our intellectual climate?
2. **Schedule for visit.** Please describe the proposed activities during the scholar's visit, which must include (a) a public lecture to allow students and faculty beyond the specific discipline, as well as the broader Iowa City community, to participate in the exchange of ideas, and (b) opportunities for undergraduates to interact with the scholar. Please highlight these activities in the proposed schedule. Also, please be as specific as possible regarding the topics of all proposed lectures
3. **Budget.** Please provide budget justification and/or more detailed explanation on a separate sheet.

Honorarium: \_\_\_ days at \$ \_\_\_\_\_ day (maximum per day \$1000): ..... \_\_\_\_\_

Transportation:  
economy-class round-trip airfare from \_\_\_\_\_ ..... \_\_\_\_\_  
additional (specify on justification page) ..... \_\_\_\_\_

Lodging: \_\_\_ days at \$ \_\_\_\_ (use current Iowa House Departmental Discount rate).....  
..... \_\_\_\_\_

Publicity (posters, newspaper advertisements, etc.; typically \$200-300) ... \_\_\_\_\_

Meals (list all expenses on justification page; only current University per diem for nominee may be requested) ..... \_\_\_\_\_

Reception (costs for alcohol may not be requested) ..... \_\_\_\_\_

Other (specify on justification page) ..... \_\_\_\_\_

TOTAL BUDGET ..... \_\_\_\_\_

Total amount provided by sponsoring department(s) / unit(s)..... \_\_\_\_\_

AMOUNT REQUESTED FROM PROVOST'S OFFICE..... \_\_\_\_\_